

# JACKSON PARISH SHERIFF'S DEPARTMENT

## PROPERTY IDENTIFICATION FORM

**Purpose:** This form is provided as a guide for keeping a list of your property. After recorded, should you suffer a loss, a properly maintained list will assist our department with recovering your property and apprehending the suspects. This list may also help when making claims on your insurance policy.

**Directions for use:** Items that should be logged individually include those items engraved or identifiable as belonging to you. The items should have a unique serial number or owner applied number such as a social security number or driver's license number. A detailed description of jewelry, including engraved or one of a kind items should be entered individually. All information on this form is very important and each block should be filled out legibly and complete to ensure return of your property if located. A good photograph of these items is also a good tool for identification purposes and helps law enforcement with the identification of your property when located. Please keep a copy of your list and photographs in a safe place away from the residence, perhaps a safe deposit box at a bank.

**PLEASE PRINT**

<b>Last Name</b>		<b>First Name</b>		<b>Middle Name</b>		<b>Page of</b>	
Street	City	State	Zip	Phone			

Article Type	Brand Name	Model Number	Color	Size/Caliber	Serial #	Owner Applied Number	Total Value (when purchased)

**Further Description:**

Article Type	Brand Name	Model Number	Color	Size/Caliber	Serial #	Owner Applied Number	Total Value (when purchased)

**Further Description**

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